

JOB INTERVIEWS ONLINE

Online job interviews, using technology like Zoom, are becoming more common on Prince Edward Island.

It can be intimidating to be on camera, but taking time to prepare will help you succeed in the interview.

In any type of job interview, your main goal is to present yourself well and to show why you would be the best person for the job.

Believe in yourself, you got this!



REMEMBER:

CDS staff are happy to help you prepare for your job interview! We can meet with you to prepare and we offer mock interviews to let you practice in a safe place with supportive people. **This is a free service.**

WWW.CDSPEI.CA



TEST YOUR EQUIPMENT

Always ensure your device is fully charged, that your audio and video are working, and that you have the correct link to join the meeting.

DRESS NEATLY

Wear neat, clean, professional clothing. Avoid tee shirts and other casual clothes. Take care of your hygiene as if the interview is in person. Always wear pants, even if you will be sitting while on camera.

YOUR ROOM

Choose a well lit space that looks tidy and professional, such as an organized desk or against a visually appealing wall. Be aware of what the interviewer can see on the video. Try to ensure the interview time will be calm and quiet in your home.

PRACTICE

Consider what questions you expect in the interview and practice! You can ask a friend to role play with you or you can do it alone with a mirror. If you need help with question ideas, we can help.

DURING THE INTERVIEW

Avoid fidgeting and avoid watching yourself on camera. Be polite and friendly. Try to look directly into the camera.